

Creating your New Neighbor Website Account

This process will guide an enrolling New Neighbor to create their account, fill out their personal profile, activities of interest, and send an invitation to their family member to allow them to similarly register.

- From browser, connect to ***landingsnewneighbors.com***
- Save this site to your " Favorites"
- Landing on the public access page search for and click on ***Join Us***
- Landing on the Membership Page scroll down to ***Membership Plan***
- Check box for ***Single (\$60)*** or ***Family Membership (\$120.00)***
- Single members and the first family member create their user name and password
- And fill out:
 - General Family information
 - Individual information; address, phone, email, etc.
 - Personal selection of activities they are interested in
 - Name, email and phone of the second family member. (for family memberships)
 - Confirm acceptance of the Hold Harmless Agreement.
- ***Proceed to Next Step***
- Choose family name (family last name or combination of last names if different)
- ***Add to Cart***
- ***Proceed to Checkout***, and fill out billing information
- ***Place the Order***
- You will see the confirmation of ***Order Received***
- Single members are all set at this point. Enjoy the website!
- Family members, find ***Order details*** and CLICK on ***View Family***
- On your Family page tap ***Add Member*** and refer to the lower section of the next page.
- Enter your second family member's email address and tap ***Add Member***
- The site will confirm an invitation is being sent to your second member
- Second family member will receive an email with a link to join.
- Be sure to check in spam folder if they don't see it.
- When they receive the email they should tap on the link ***Click Here to Join***
- Enter email as username and create a password and click ***REGISTER***
- NOTE: The system does not allow two members to share the same email.
- On the confirmation page ***DO NOT CLICK Leave Family***
- Click ***Back to Dashboard*** accessing ***My Account*** page. Tap ***Addresses***
- Second family member needs to fill out their Landings address. Click ***SAVE ADDRESS***
- Again click on ***Dashboard*** and ***Account Details***
- Second family member fills out their details and interested activities.
- Press ***UPDATE*** to save and back out of the website and ***logout.***

Any questions or problems please contact Tim Forbes at landingsnntech@gmail.com or call (248) 797-9634.